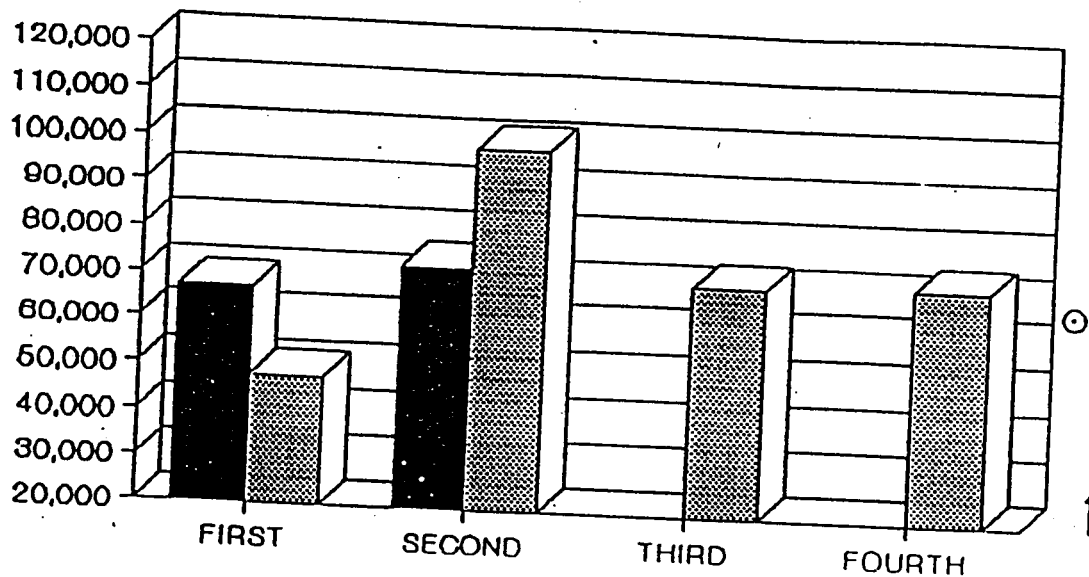


DEMAND RESPONSE MILES PER ACCIDENT FY 1996 QUARTERLY INDICATOR



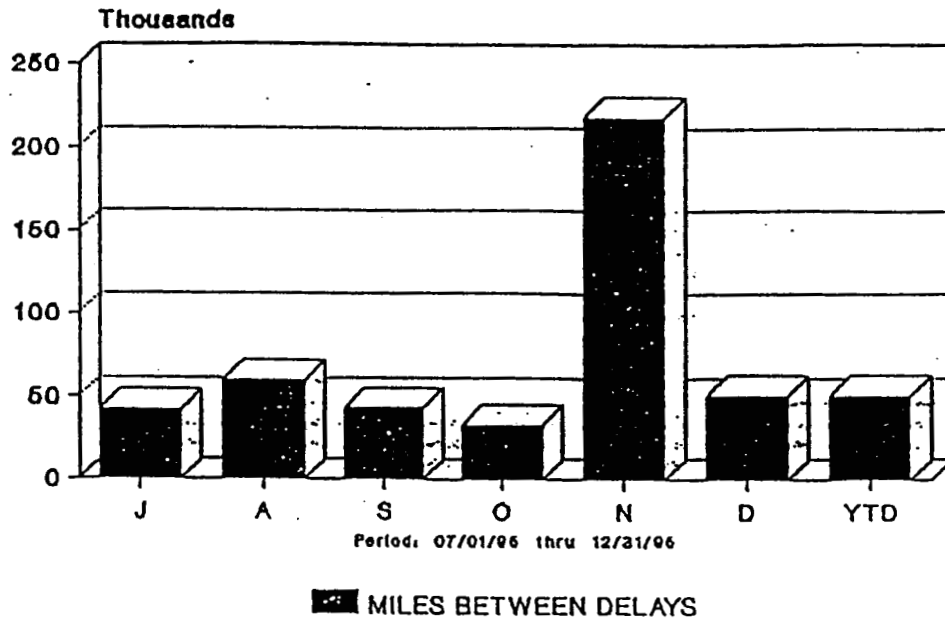
FY96 ACTUAL
 FY95 ACTUAL

MILES = IN-SERVICE MILE

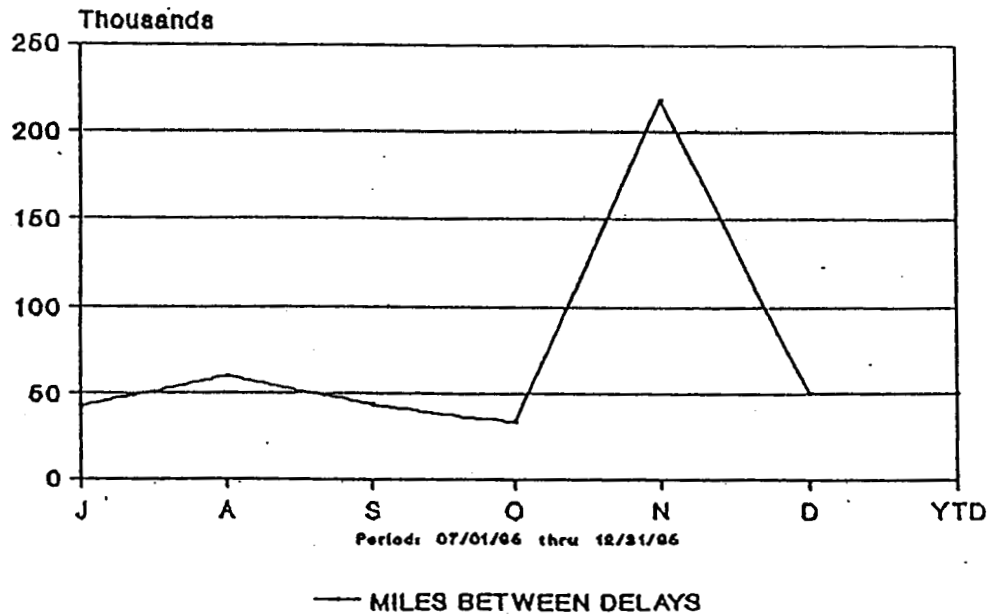
FY	QUARTER			CUMULATIVE		
	1996	1995	% VARIANCE	1996	1995	% VARIANCE
:FIRST	66,957	47,870	39.9	66,957	47,870	39.9
:SECOND	72,820	99,141	(26.5)	69,735	64,960	7.4
:THIRD		70,267			66,806	
:FOURTH		71,192			68,040	

THE FY 1996 GOAL FOR PARATRANSIT IN-SERVICE MILES PER ACCIDENT IS 59,000

PARATRANSIT MAINTENANCE AVERAGE MILES BETWEEN DELAYS



PARATRANSIT MAINTENANCE AVERAGE MILES BETWEEN DELAYS



State Plan TN# 96-07
Supersedes TN# New

Effective Date 1-1-1996
Approval Date MAY-02-1996

Appendix B

ESTIMATED ADMINISTRATIVE OPERATING BUDGET
FISCAL YEAR JULY 1, _____ THROUGH JUNE 30, _____**A. Administrative Expenses: See Attached Budget Table**Prepared by Kathy Klevorn Date February 29, 1996Title Director of Budget

- * Estimated Operating Cost (Medicaid) is that part of the Total Administrative & Operating expense to be used for Medical transportation for Missouri Medicaid eligible individuals (Appendix A, Section II, C.7).

This budget page may be modified for your specific needs. Please note any modification with a check mark to the left of your line item.

TN. 96-01Supersedes TN. NewApproval Date MAY 02 1996Effective Date 1-1-1996

ESTIMATED ADMINISTRATIVE OPERATING BUDGET FISCAL YEAR 1996 — JULY 1, 1995 THROUGH JUNE 30, 1996

A. ADMINISTRATIVE EXPENSES

PARATRANSIT DIRECTOR'S SALARY	\$ 54,185
BENEFITS	12,354
SECRETARIAL/CLERICAL	123,142
BENEFITS	28,076
OFFICE SUPPLIES	7,000
BUILDING GROUNDS/UTILITY/MAINT SUPPORT	241,867
ADVERTISING/PROMOTION/CUSTOMER SERVICES	16,466
MISCELLANEOUS EXPENSES	8,250
PERSONNEL (Includes Retired Employee Benefits)	278,324
RISK MANAGEMENT*	531,198
SAFETY	17,885
PURCHASING/MATERIAL MANAGEMENT	168,535
MANAGEMENT INFORMATION SYSTEMS	116,223
ACCOUNTING AND BUDGET	76,643
ALL OTHER ADMINISTRATIVE SUPPORT	82,860

TOTAL ADMINISTRATIVE EXPENSES \$ 1,763,009

B. OPERATING EXPENSES

ASSISTANT MANAGER	37,935
BENEFITS	8,649
DISPATCHERS/OPERATIONS SUPERVISOR	445,933
BENEFITS	102,188
VAN OPERATOR WAGES	1,881,028
BENEFITS	250,585
VAN OPERATOR TRAINING	70,779
MAINTENANCE (LABOR, PARTS AND SERVICES)	1,271,672
COMMUNICATION MAINTENANCE	20,401
PASSENGER REVENUE COLLECTION & DEPOSIT SERVICES	7,739
FUEL AND OIL/OTHER LUBES	171,454
TIRES AND TUBES	41,825
MISC. MATERIALS AND SUPPLIES	5,416

TOTAL OPERATING EXPENSES \$ 4,315,604

ESTIMATED ADMINISTRATIVE AND OPERATING EXPENSES \$ \$6,078,612

* Worker's Comp and Public Liability and Property Damage Insurance.

State Plan TN# 96-07
Supersedes TN# New

Effective Date 1-1-96
Approval Date MAY 02 1996

COOPERATIVE AGREEMENT BETWEEN
THE DEPARTMENT OF SOCIAL SERVICES, Division of Medical Services
and
THE Platte Valley Education Cooperative

EPSDT ADMINISTRATIVE CASE MANAGEMENT through the
HEALTHY CHILDREN AND YOUTH PROGRAM (EPSDT)

STATEMENT OF PURPOSE

The Missouri Department of Social Services (DSS) through its Division of Medical Services (DMS) and the Platte Valley Education Cooperative, in order to provide the most efficient, effective administration of Title XIX, Early Periodic Screening, Diagnosis and Treatment (EPSDT) aka in the state as Healthy Children and Youth, hereby agree to the conditions included in the Cooperative Agreement. The provision of EPSDT/HCY Administrative Case Management by the Platte Valley Education Cooperative has been determined to be an effective method of assuring the availability, accessibility and coordination of required health care resources to Medicaid eligible children residing within the boundaries of the Platte Valley Education Cooperative. East Buchanan County C-I School District will act as the Administrative District for the consortium. East Buchanan County C-I School District along with Buchanan County R-IV School District, Clinton County R-III School District, Mid-Buchanan County R-V School District, North Platte County R-I School District and Smithville R-II School District as the Participating Districts will make up the Platte Valley Education Cooperative.

The Department of Social Services, Division of Medical Services recognizes the unique relationship that the Platte Valley Education Cooperative has with EPSDT/HCY eligible clients and their families. It further recognizes the expertise of the Platte Valley Education Cooperative in identifying and assessing the health care needs of EPSDT eligible clients and in planning, coordinating and monitoring the delivery of preventative and treatment services to meet their needs. DSS, in order to take advantage of this expertise and relationship, enters into this cooperative agreement with the Platte Valley Education Cooperative for EPSDT Administrative Case Management.

The Department of Social Services, Division of Medical Services recognizes the Platte Valley Education Cooperative as the most suitable agent to administer case planning and coordination through EPSDT Administrative Case Management for its EPSDT eligible clients and their families.

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4,16-177

The Department of Social Services and the Platte Valley Education Cooperative enter into this Cooperative Agreement with full recognition of all other existing agreements which the Department may have developed for services to Title XIX eligible clients living within the Platte Valley Education Cooperative; Buchanan County C-I School District, Administrative District; Buchanan County R-IV School District, Clinton County R-III School District, Mid-Buchanan County R-V School District, North Platte County R-I School District and Smithville R-II School District as the Participating Districts', boundaries and which are currently included in the Title XIX State Plan.

I
MUTUAL OBJECTIVES

1. Assure that all Title XIX eligible clients under the age of 21 and their families are informed of the EPSDT/HCY benefit and how to access it.
2. Assure that assistance is provided to children and their families in determining their eligibility for participation in Missouri's Medicaid plan.
3. Assure early and appropriate intervention and screening so that diagnosis and treatment occur in a timely manner.
4. Establish a health care home as defined in Section 9 of the General Chapters of the Medicaid Provider Manual, for those Medicaid eligible children receiving EPSDT/HCY service coordination activities.
5. Assure that services are of sufficient amount, duration and scope to correct or ameliorate the condition for which they were determined to be medically necessary.
6. Assure that services are provided by appropriate Medicaid enrolled providers for the correction or amelioration of conditions identified through a full, partial, or inter-periodic EPSDT/HCY screen.
7. All terms of this Agreement and procedures are to adhere to OMB Circular A87.
8. Administrative claims under this agreement shall not duplicate other claims for Medicaid services or administrative activities.

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Effective Date 10-1-96

4. 10-177

II RESPECTIVE RESPONSIBILITIES

DSS agrees to:

1. Reimburse the Platte Valley Education Cooperative the Title XIX federal share of actual and reasonable costs for EPSDT administration provided by staff based upon a time-accounting system which is in accordance with the provisions of OMB Circular A87 and 45 CFR parts 74 and 95; expense and equipment costs necessary to collect data, disseminate information and carry out the staff functions outlined in this agreement. The rate of reimbursement for eligible administrative costs will be 50%. The rate of reimbursement for eligible costs qualifying under regulations application to Skilled Professional Medical Personnel and their supporting staff (compensation, travel and training), will be reimbursed at 75% when the criteria of 42 CFR 432.50 are met. Changes in federal regulations affecting the matching percentage and/or costs eligible for enhanced or administrative match, which become effective subsequent to the execution of this agreement will be applied as provided in the regulations.
2. Provide the Platte Valley Education Cooperative access to the information necessary to properly provide the EPSDT Administrative Case Management.
3. Develop and conduct periodic quality assurance and utilization reviews in cooperation with the Platte Valley Education Cooperative.
4. Provide initial training and technical assistance to staff of the Platte Valley Education Cooperative regarding the responsibilities assumed within the terms of this agreement.
5. Conduct in service training sessions for participating school districts on an annual basis.
6. Provide necessary consultation to the Platte Valley Education Cooperative on issues related to this agreement as needed by the school district.
7. Accept federally approved cost allocation on file at DESE as official cost allocation plan to be used in calculating amount of payment due.

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The East Buchanan County C-I School District, as the Administrative District for Platte Valley Education Cooperative agrees to:

1. Provide EPSDT Administrative Case Management as an instrument for the Department of Social Services, Division of Medical Services, to aid in assuring the availability, accessibility and coordination of required health care resources to Medicaid eligible children and their families residing within the district's boundaries. The Platte Valley Education Cooperative which includes East Buchanan County C-I school District, Administrative District; Buchanan County R-IV School District, Clinton County R-III School District, Mid-Buchanan County R-V School District, North Platte County R-I School District and Smithville R-II School District, Participating Districts, shall develop and submit within 90 days of the signing of this agreement, for approval by DMS, an internal process for measuring the progress of the district toward attainment of the ACM Program goals. The following list of activities have been identified as appropriate for providing the Administrative Case Management function.

- a. Assisting children and families to establish Medicaid eligibility, by making referrals to the Division of Family Services for eligibility determination, assisting the applicant in the completion of the Medicaid application forms, collecting information, and assisting in reporting any required changes affecting eligibility.

- b. Outreach Activities:

- (1) informing foster care providers of all Title IV-E eligible children enrolled in DESE operated programs of the HCY/EPSDT program;
- (2) informing Medicaid eligible students who are pregnant or who are parents and attending DESE operated programs about the availability of HCY/EPSDT services for children under the age of 21; and
- (3) Outreach activities directed toward providers, recruiting them to become Medicaid providers and to accept Medicaid referrals.

- c. Coordination of HCY/EPSDT Screens and Evaluations:

Assistance will be provided to eligible children and their families in establishing a medical care home as defined in Section 9 of the general chapter of the Missouri State Medicaid Manual. A medical care home is a coordinated, comprehensive, continuous health care program to address the child's primary health needs. The health care home should provide or make arrangements for after hours care, and coordinate a child's specialty needs. The health care

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home should follow the screening periodicity schedule and perform interperiodic screens when medically necessary. Conditions identified during the course of care may require the development of a plan of care. Coordination activities include, but are not limited to:

- (1) making referrals and providing related activities for EPSDT/HCY screens in accordance with the periodicity schedule set out in Section 9 of the General Section of the State Medicaid Provider Manual. EPSDT screens include comprehensive health and developmental, mental health, vision, hearing and dental screens.
- (2) making referrals and providing related activities for evaluations that may be required as the result of a condition identified during the child's screen;

d. Case Planning and Coordination:

This activity includes assistance to the client and the family in developing and carrying out a case or service plan. Activities include, but are not limited to;

- (1) identifying and arranging for medically necessary services to correct or ameliorate conditions identified in the child's Individual Educational Plan (IEP) or Individualized Family Service Plan (IFSP);
- (2) identifying and providing assistance for medically necessary and educationally relevant services required as the result of any regular, interperiodic, or partial EPSDT/HCY screen;
- (3) developing and coordinating the meetings of any interdisciplinary teams that may be able to assist in the development and periodic review of the case plan, (IEP or ISFP);
- (4) coordinating the closure of the case, referral to any needed services, and realignment of the case plan (IEP or ISFP);
- (5) assisting children and families in accessing immunization services and scheduling appointments;
- (6) arranging and coordinating prenatal, post-partum, and newborn medical services, making referrals to providers of targeted prenatal case management;

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- (7) arranging and coordinating dietary counseling or medical services for children with medical needs including, but not limited to, gross obesity, diabetes, anorexia, or bulimia; and
 - (8) arranging for and coordinating transportation for children and families to obtain medical screenings and services.
- e. Anticipatory guidance to caretakers relating to specific medical needs of a child.
- 2. Account for the activities of staff providing EPSDT Administrative Case Management in accordance with the provisions of OMB Circular A 87 and 45 CFR parts 74 and 95. Follow predetermined methodology for evaluating the appropriate percentage of staff time, costs, etc. Develop and submit time study methodology with initial invoice.
 - 3. Provide as requested by the Division of Medical Services, the information necessary to request federal funds available under the state Medicaid match rates.
 - 4. Maintain the confidentiality of client records and eligibility information received from DSS and use that information only in the administrative, technical assistance and coordination.
 - 5. Certify to DSS the provisions of the non-federal share for HCY Administrative Case Management via completion of DMS "Certification of General Revenue" form.
 - 6. Accept responsibility for disallowances and incur the penalties of same resulting from the activities associated with this agreement. Return to DSS any federal funds which are deferred and/or ultimately disallowed arising from the administrative claims submitted by DSS on behalf of the Platte Valley Education Cooperative.
 - 7. Consult with the Division of Medical Services on issues arising out of this agreement.
 - 8. Conduct all activities recognizing the authority of the state Medicaid agency in the administration of state Medicaid Plan on issues, policies, rules and regulations on program matters.
 - 9. Maintain all necessary information for a minimum of five (5) years to support the claims and provide HCFA any necessary data for auditing purposes.
 - 10. Submit claims on a quarterly basis.

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